

REGULAR COUNCIL MEETING
December 17, 2024
CITY HALL
121 S. MERIDIAN

Mayor Truman called the council meeting to order at 7:00 p.m. with the following members present: Ronald Colbert, Clint Bass, Gina Gregory, Dale Kerstetter, Chris Evans and Matt Stamm.

Members Absent: Robert Wilson and Ben Anderson

Staff Present: Kyle Fiedler, Community Development Director
Rodney Eggleston, Public Works Director
Gage Scheer, City Engineer
Clint Miller, Finance Director
Barry Arbuckle, City Attorney
Kristi Carrithers, City Clerk/HR Director
Brent Clark, City Administrator

Press present: Ark Valley News

APPROVAL OF AGENDA

Gregory made a motion to approve the agenda as presented. Kerstetter seconded the motion. Vote: Aye Unanimous Motion carried.

ADMINISTRATION AGENDA –

DECEMBER 3, 2024, CITY COUNCIL MINUTES-

Stamm moved to approve the minutes of the December 3, 2024, City Council meeting as presented, seconded by Evans. Vote Aye: Unanimous. Motion Carried.

PRESENTATIONS/PROCLAMATIONS –

PUBLIC FORUM –

APPOINTMENTS –

OLD BUSINESS –

A. ORDINANCE 1413-24; INVESTMENT OF MONEYS

Finance Director Miller presented Ordinance 1413-24 which would repeal and replace Ordinances 342-61, 468-73 and 1091-05 as contained in Chapter 3.08 of the Valley Center Municipal Code for second reading.

Bass moved to approve Ordinance 1413-24 regarding investment of moneys for 2nd reading. Motion seconded by Stamm. Vote Aye: unanimous. Motion carried

NEW BUSINESS-

A. PUBLIC HEARING REGARDING DE-ANNEXATION OF PROPERTY

Mayor Truman opened the public hearing at 7:04pm. City Attorney Barry Arbuckle explained the process of De-Annexation of property from the City Limits of Valley Center. Notice of public hearing was published in the November 21, 2024, edition of the Ark Valley News. He asked property owner Nancy Anderson to speak and answer questions. Anderson, 8701 N Kessler stated that this 2.2 acres is adjacent to property currently owned by her. It has no access and she'd like to have it de-annexed so that the parcel is included in into one area. Kerstetter verified which part of the land shown on the map was included. Public hearing was closed at 7:11pm.

B. ORDINANCE 1414-24; DE-ANNEXATION OF PROPERTY

Bass moved to waive 1st reading of ordinance 1414-24, seconded by Stamm. Vote Yea: unanimous Motion carried.

Bass made a motion that following this public hearing on the petition to exclude this land, The Nancy Anderson Trust property, from the boundary of the city of Valley Center, Kansas, the governing body of the City of Valley Center, Kansas, finds and determines, from the evidence presented at this hearing, that legal notice of this matter has been given by publication as required on November 21, 2024, that no private rights will be injured or endangered by such proposed exclusion of this property from the Valley Center, Kansas, boundary, that the public will suffer no loss or inconvenience by such an exclusion, and in justice to the petitioner, this request for exclusion should and shall be granted and furthermore Ordinance No.1414-24 should be passed and enacted to effectuate these findings and this order of exclusion regarding this property. Motion seconded by Colbert. Vote Aye: unanimous. Motion carried.

C. ORDINANCE 1415-24; ANNEXATION OF RIGHT OF WAY-SEDGWICK COUNTY:

City Administrator Clark requested approval of Ordinance 1415-24. Portions of right of way along roads in Valley Center are still in Sedgwick County. This ordinance brings those fully into Valley Center. He also explained that a benefit along North Meridian would allow a change in speed limits. Councilmember Stamm stated that this is a routine review for Sedgwick County that occurs every five years or so. Stamm moved to waive 1st reading and give final approval of Ordinance 1415-24 to annex right of way properties from Sedgwick County. Motion seconded by Evans. Vote Yea: unanimous. Motion carried.

D. ORDINANCE 1416-24; NO PARKING ZONE:

Administrator Clark explained that this Ordinance is in response to requests from resident along North Wakefield and has support of the HOA. It establishes a no parking zone along one side of N. Wakefield. It would be located opposite the side of the street from the fire hydrants. Kerstetter stated he has a hard time telling residents they can't park in front of their homes. It was pointed out the HOA already has restrictions in place for overnight street parking.

Bass moved to approve for 1st reading Ordinance 1416-24 establishing a no parking zone on North Wakefield. Motion seconded by Stamm. Vote Yea: Colbert, Bass, Gregory, Evans and Stamm. Opposed: Kerstetter. Motion carried.

E. APPROVAL OF CHANGE ORDER #1 PRAIRIE LAKES PHASE IV

Samantha Ghareeb with SEH presented change order #1 for Prairie Lakes Phase IV. She explained this includes the additional culvert added. In addition, a deduction for the change from traditional concrete paving to RCC for the valley gutters, and a charge for additional crushed rock needed behind the curb. Total for this change order is \$14,786.70. Evans asked what roller compacted concrete is. She explained that dry concrete is laid and then water and pressure is laid on top.

Kerstetter made motion to approve change order #1 for the Prairie Lakes Phase IV in the amount of \$14,786.70 and authorize Mayor or City Administrator to sign. Motion seconded by Evans. Vote Yea: unanimous. Motion carried.

F. APPROVAL OF CHANGE ORDER #4 PRAIRIE LAKES DETENTION BASIN

Samantha Ghareeb with SEH presented Change Order #4 for the Prairie Lakes Detention Basin in the amount of \$21,075.00. This is for additional work associated with alleviating drainage areas that needed additional grading to reduce and mitigate the amount of standing water or areas of very flat grades to best keep positive drainage. Administrator Clark explained where this area is located within the TIF District. Stamm made a motion to approve change order #4 for the Prairie Lakes Detention Pond in the amount of \$21,075.00 and authorize Mayor or City Administrator to sign. Seconded by Evans. Vote Yea: unanimous. Motion carried.

G. APPROVAL OF FINAL PAY APP

Approval of the final pay app for the Prairie Lakes Detention Basin was requested. Evans moved to approve payment of final pay app for Prairie Lakes Regional Detention Basin and Erosion Control Improvements in the amount of \$97,909.40. Seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

H. RESOLUTION 722-24; G.A.A.P. WAIVER

Finance Director Miller requested approval of Resolution 722-24. As the city uses a modified accounting system, a G.A.A.P. waiver is needed each year.

Kerstetter moved to adopt Resolution 722-24 G.A.A.P. waiver. Motion seconded by Bass. Vote Yea: unanimous. Motion carried.

I. DESIGNATION OF ACCOUNT SIGNERS – INTRUST, HALSTEAD, EMPRISE, LEGACY AND FIDELITY BANKS

Finance Director Miller requested approval of new signers due to the resignation of City Treasurer Desirae Womack. New designated signers for checking accounts at Halstead Bank, Intrust Bank, Legacy Bank, Fidelity Bank and Emprise Bank will be Clint Miller, Brent Clark, James E. Truman and Ben Anderson.

Evans made motion to approve Clint Miller, Brent Clark, Mayor Jet Turman and Council President Ben Anderson as authorized signers on City of Valley Center checking accounts and remove Desirae Womack as signer on all accounts. Motion seconded by Stamm. Vote Yea: unanimous. Motion carried.

J. ACCEPT PROPOSAL FOR FINANCIAL BANKING SERVICES

Finance Director Miller presented proposals regarding the RFP from Banks with locations in Sedgwick County. 13 proposals were received and reviewed with 3 ranked the highest. Miller gave a brief overview of the process of converting all the RFPs into a comparable apple to apples format. He stated that the audit committee recommends accepting the bid from Equity Bank. Gregory questioned whether the process would have to be repeated in 3 years. Miller stated that this doesn't commit the city to 3 years and we don't have to go out for bids in 3 years if the relationship is a good fit. He reminded Council that Intrust held our accounts for over 2 decades but in the end, it wasn't a good fit and investment of funds. Miller noted that 2 of the top choices use an IntraFi sweep asset protection method each night. Councilmember Evans stated that is a common practice.

Kerstetter moved to award the 3-year banking contract to Equity Bank. Seconded by Stamm. Vote Yea: unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – DECEMBER 17, 2024
- B. OUTDOOR SPACES BOARD MINUTES – MAY 9, 2024
- C. ECONOMIC DEVELOPMENT BOARD MINUTES – DECEMBER 4, 2024
- D. RSVP AGREEMENT – SEDGWICK COUNTY SENIOR SERVICES

Stamm moved, seconded by Kerstetter to approve the Consent Agenda as presented. Vote Aye: unanimous. Motion carried.

STAFF REPORTS

PUBLIC WORKS DIRECTOR EGGLESTON

Eggleston reported on projects within Valley Center. He anticipates that work over the railroad tracks on Meridian will be completed by Friday. The streetlights along North Meridian have arrived and are currently being installed. He did remind everyone that as they are on a circuit, they won't be able to be lite until all lights on the circuit are ready.

He proudly announced that Matthew Nicholson has achieved a level 4 water 4 certification. This is a huge accomplishment and will be a huge benefit in operation of water treatment plant.

CITY CLERK/HR DIRECTOR CARRITHERS

Thanked the committee and all those that attended the annual Christmas party. Wished everyone a very Merry Christmas.

FINANCE DIRECTOR MILLER

Reported that the transition from .org to .gov is progressing and should be complete by the end of the month. Also reported that interest earned from IntraFi accounts in November was \$77,987. Interest earned in December to date is \$44,277.

CITY ADMINISTRATOR CLARK

Thankful for another busy year. Had two new directors begin as well as new designation for HR Director. Looking forward to 2025.

GOVERNING BODY REPORTS-

MAYOR TRUMAN

Thanked the staff and residents for the support in 2024. He appreciates each one.

COUNCILMEMBERS

Wished everyone a Merry Christmas and Happy New Year

Stamm moved to adjourn, second by Kerstetter. Vote Aye: Unanimous.

ADJOURN -

The meeting adjourned at 7:58 PM.

Kristi Carrithers, City Clerk/HR Director